



# **COMPANY POLICIES**

## **(Intermediate- Advanced level)**

## **HILTON**

1. Children aged 18 years or under stay free in room with parents or grandparents; second room for children charged at 50% of first room. Half-price room for children may not apply on select promo rates.
2. Give yourself the getaway you deserve. Book the Leisure Escapes package and receive a \$50 daily credit for every night of your stay. Use your on-property credit for dining, shopping, relaxing, and more. Now is the perfect time to give yourself a getaway that gives back.
3. Offer includes Internet and breakfast for up to two adults and registered children (under 12 in the Americas and under 18 in other countries) per night of stay (maximum of two per room where applicable). Breakfast certificates will be provided at select hotels, each is valid for one adult and registered child. Certificates are valid for full breakfast at hotel's designated restaurant, including applicable taxes; gratuities are not included. Late checkout is subject to availability and is at 2pm local time at Embassy Suites, 2pm on weekends at Hilton Garden Inn in the Americas, and 4pm on weekends for all brands outside of the Americas. All offer components are nontransferable or redeemable for cash, and cannot be used during future stays.

## **CHOICE**

4. Redeem your points for reward nights and gift cards or save them up for that special getaway. Choice Privileges lets you enjoy your rewards easily and quickly with hundreds of redemption options. There are no blackout dates and you can reserve your room up to 30 days in advance when booking a reward night at a hotel in the U.S. or Canada or 60 days in advance at all other locations.
5. **TERMS AND CONDITIONS.** Offers valid through 10/30/15 and require activation of new qualifying DISH service with 24-month commitment and credit qualification. An Early Termination fee of \$20 for each month remaining will apply if service is terminated during the first 24 months. All prices, fees, charges, packages, programming, features, functionality and offers subject to change without notice.

## **DISH**

6. **DIGITAL HOME ADVANTAGE EQUIPMENT:** All equipment remains the property of DISH at all times and must be returned to DISH within thirty days of account deactivation or you will be charged an unreturned equipment fee ranging from \$100 to \$400 per receiver.
7. The Flex24 is a prepaid promotion. The \$79 activation fee, and the first month's bill are required. Both of these fees must be collected prior to scheduling an installation.
8. If you elected to put your account on Credit and/or Debit Card AutoPay, you understand and agree: All future bills will automatically be presented to your card for payment on your

billing due date. DISH Network will charge the card on file for all variable monthly charges, including but not limited to monthly programming and pay-per-view charges, early termination fees, equipment fees, or other similar and related charges.

9. In order for Dish Network to consider billing questions or honor automatic payment cancellation requests, you agree to contact Dish Network at least 7 days prior to your billing due date to allow time for completion of your request.

10. Additionally, as a participant of our Autopay program you will be changed to paperless billing plan. The plan conveniently provides you with up to 12 months of your statements viewable on-line at [www.dishnetwork.com](http://www.dishnetwork.com) or on DishHOME Channel 100.

## **BOOST MOBILE**

11. Activation of Services/Accounts: Activation of service occurs when sufficient funds are added to your account balance. Service charges are not refunded or prorated if service is terminated or modified before the next payment due date. Unused services, including but not limited to, minutes, messages, and data allotments, expire at the end of each plan cycle or when switching or restarting service plans and are not carried forward.

12. Nature of our Service. Our rate plans, devices, services and features are not for resale. The primary use of your device must be for domestic purposes and for other purposes outlined in our offers. Domestic means use in the 48 contiguous states, Hawaii, DC, Puerto Rico and the U.S. Virgin Islands.

13. Adding Funds to Your Account: Funds can be added to accounts using one of Boost's payment. A \$3 service convenience fee may be charged for real-time-replenishment transactions at some retailers. A maximum of \$200 per transaction may be added to accounts until the total account balance amount reaches \$400.

14. Once \$400 maximum account balance limit is reached, no additional funds may be added to the account. An account balance will decrease as payments are due and/or services not already included with the service plan are used.

15. Payment for Daily Plans: Daily plan payments will be deducted from the account every day, regardless of usage, at 12:01 a.m. in the customer's time zone unless the daily plan is cancelled. Funds must be added to an account once the balance becomes low, or at least once every 90 days, to keep services and the account active.

## **BENEFITS FOR CHOICE EMPLOYEES**

16. Retirement -- Our 401(k) plan is a great way to save and invest in your future. You will become eligible to participate in the plan after 3 months of employment with the company, the contributions are made through regular payroll deductions before taxes are taken out, your reported taxable income is lower. Over time, this advantage can make a big difference to you.

17. Medical Coverage — Medical insurance covers health care costs for you and your dependents in the event of illness or injury. Our medical program, offered through Cigna, contains both a Consumer Driven Health Plan and contributions to your Health Savings Account (HSA). Prescription drug coverage is a part of this plan.

18. Life Insurance — Life insurance pays benefits to designated beneficiaries upon your death or that of your spouse or dependent children. Choice provides you, at no cost to you, life insurance coverage equal to your annual base, \$2,000 coverage for your spouse and \$1,000 coverage for each of your eligible dependent children. You may purchase additional life insurance coverage for yourself, your spouse and your children if you wish.

19. Short Term Disability — Choice offers disability coverage to provide income protection in the event of an unexpected illness or non-work related injury that keeps you from working. Benefits may continue up to 26 weeks.

20. EXTRAS -- Adoption Assistance — Choice Hotels offers full-time associates adoption assistance of up to \$1,500 per adoption for limited expenses (eligible expenses include: agency fees, placement fees, attorney fees, maternity fees, and temporary foster care charges) incurred in the process of a legal adoption. This benefit is available to associates with one or more years of service.